



17 April 2018

**NOTICE OF THE ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN HELLENIC EDUCATIONAL AND TECHNICAL INSTITUTE,
CIVIN DRIVE, SENDERWOOD**

Notice is hereby given that the Annual General Meeting of the Members of the South African Hellenic Education and Technical Institute will be held on Wednesday 13 June 2018 at 18h00 at the BYLOS MUSIC CENTRE, SAHETI SCHOOL, CIVIN DRIVE, SENDERWOOD to consider the agenda below:

1. To read and confirm the minutes of the Annual General Meeting of Wednesday 7 June 2017.
2. Report by the Chairman on the activities of the Institute's Board to date.
3. Matters arising out of item 2 above.
4. To receive and consider the audited Financial Statements for the calendar year ended 31 December 2017.
5. Matters arising out of item 4 above.
6. To appoint Auditors and fix their remuneration for the ensuing year.
7. To proceed with the election of members of the Board of Officers of the Institute, five to be elected by the Foundation Members and five to be elected by the Ordinary and Life Members.
8. To transact any other business as permitted in terms of the Constitution regarding elections.

As 2018 is a Board member election year, we invite nominees to make themselves available for election. Nomination forms and a copy of the Constitution of the Institute are available for download from the school's website <http://www.saheti.co.za/master-pages.php?mvalu=Board.php>

Kindly note the following relevant provisos of the Constitution:

Section 17.1

"The notice... shall call for nominations of five members to be elected to the BOARD by the Foundation Members and five members to be elected to the BOARD by the Life and Ordinary Members. Any member to be elected to the BOARD by the Foundation Members need not be a Foundation Member."

Section 17.2

"Every nomination shall be in writing, signed by a proposer and a seconder whose names appear on the INSTITUTE's list of members in the category for which the nomination is being made. The person nominated shall indicate his/her consent to accept office if elected by signing the nomination form. The nomination form containing such written consent shall be handed to, or posted, or mailed electronically so as to reach the SAHETI Electoral Committee at the HEAD OFFICE, at least fifteen days prior to the holding of the GENERAL MEETING. Members so nominated may accept nomination for election by the Foundation Members and accept nomination for election by the Life and Ordinary Members."

Section 17.4.1.

"The full names of each nominee together with a short curriculum vitae of the nominee which shall not exceed 100 words."

Section 17.4.2.

"Whether the nominee has been nominated for election as a Foundation Board Member or Ordinary Board Member, or both."

The signed nomination form shall be hand delivered to the Bursar's office at SAHETI School, posted or mailed electronically (bursar@saheti.co.za) so as to reach the SAHETI Electoral Committee by no later than 22 May 2018.

The voting procedure will be as set out in the Constitution.

By order of the BOARD

ZAFIRIS ZAFIROPOULOS
CHAIRMAN – SAHETI ELECTORAL COMMITTEE

DEMETRI SPIROU
HONORARY SECRETARY - SAHETI