

BOARD CODE OF CONDUCT

(including amendments of the Board meeting of 30 October 2017)

The Board of the South African Hellenic Educational and Technical Institute (SAHETI) has the mandate to apply the SAHETI constitution. Board members are expected to uphold the SAHETI constitution, at the same time applying the various statutory requirements stipulated in South African legislation as well as various Codes of Conduct and Corporate governance principles.

The following code of conduct contains principles, values, standards and rules of behaviour that will help guide governance by the SAHETI board.

Proven non-adherence to the code of conduct may result in sanction against the Board member concerned as set out in the constitution and as provided for in applicable administrative law.

SAHETI Board members identify with, subscribe to and declare the following:

1. I will uphold the SAHETI constitution and will help ensure that the board functions strictly according to statutes and laws that govern its activities
2. I will avoid any conflict of interest or the appearance of impropriety which could result from my position, and will not use my board membership for personal gain or publicity. I will declare any conflicts of interest that arise.
3. I will recognise that as a board member, I have no legal authority as an individual and that decisions can be made only by a legally binding vote or consensus at a Board meeting.
4. I will not conduct myself in any manner which may embarrass or bring the Institute, including the Board and the school or any part thereof, into disrepute, save for legitimate legal action and I agree not to disclose any of the Institute, Board or school's confidential and/or sensitive information.
5. I will abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
6. I will encourage and respect the free expression of opinion by my fellow Board members and will participate in Board discussions in an open, honest and respectful manner, honouring differences of opinion or perspective.
7. I will respectfully listen to those who communicate officially with the Board, seeking to understand their views, while recognising my responsibility to represent the interests of the SAHETI-community.
8. I will strive for a positive working relationship with the Executive Head and senior staff of SAHETI School, respecting their authority to advise the Board regarding School matters, implement Board policy, and administer the School.
9. I will respect the School's internal grievance procedure and refer parents or members of the SAHETI community to this procedure should they lodge complaints which concern School activities.
10. I will at all times ensure that I am in good standing and up to date with any financial obligations vis- a-vis SAHETI, including being up to date with payment of SAHETI School fees if applicable.
11. I will act at all times in a dignified and appropriate manner befitting a Board member and display the good faith towards the school, the Board and the SAHETI community, upholding at all times the ethics, morals and principles of the school and its founders.
12. I will consider the needs of the community and recognise that SAHETI supports the Hellenic community of South Africa as well as the greater South African community, using its resources and expertise to alleviate hardships, where possible.

I agree to abide by the principles outlined in the SAHETI Board Code of Conduct and confirm that I have read and understand and agree to abide by the SAHETI constitution

Board Member Signature

Name:

Date: