



## POLICY

### **Procedure Process for Grade 7 Pupils for the: Service and Monitor Award Leadership Award**

At SAHETI we believe that all of our pupils should have the opportunity to develop as leaders, and to practise leadership skills. To this end, all Grade 7's serve the school as monitors throughout their Grade 7 year.

A panel of teachers discuss each Grade 7 pupil against the criteria described below, with input from all staff who teach and supervise the Grade 7s. The panel consists of the Primary School Management Team, input from the Greek Dept Principal, the Grade 7 academic and extra-mural teachers and all Grade 7 homeroom teachers.

There are two types of service/leadership awards for pupils in Grade 7; *the Service and Monitor Award* and the *Leadership Award* as outlined below. Both of these are handed out in the Grade 7 Prize Giving Assembly and may be worn throughout the recipient's Grade 8 year at SAHETI.

#### **1. Service and Monitor Award**

The recipients of this award are selected by the above staff panel, based on the following criteria:

1. Participated and contributed to voluntary projects/activities offered to monitors.
2. Took responsibility for their allocated class, engaging with both the pupils and the respective homeroom teacher.
3. Accepted responsibility and took on the accountability that was required of a monitor.
4. Made a significant contribution to the school in sporting and or cultural activities during their Grade 6 and 7 year.
5. Displayed a sense of loyalty and spirit towards the school.
6. Collaborated, supported and engaged positively and effectively with teachers, peers and other pupils.
7. Volunteered time and effort to assist at school functions where attendance was not compulsory and conducted themselves with integrity, in a respectful and collaborative manner.

#### **2. Leadership Badge Award**

In order for a pupil to be considered for a *Leadership Badge Award*, they need to first qualify for the *Service and Monitor Award*. Not everyone who receives the *Service and Monitor Award* is eligible for a Leadership Badge award.

The recipients of the *Leadership Badge Award* are voted for by the Grade 7 pupils themselves, and by the Grade 6 and Grade 7 teachers. Pupil votes count 50% and teacher votes count 50%. The following criteria are considered in the voting:

1. Consistently met all the criteria stipulated for the Service and Monitor Award.
  2. Showed initiative in carrying out duties without an authoritative figure present.
  3. Displayed a fair, mature and responsible attitude when interacting with other pupils, teachers/coaches.
  4. Was able to motivate and guide his/her peers.
  5. Was able to take constructive criticism, re-assess the situation/activity, take control and provide guidance and direction to his/her peers within the group situation.
- Under normal circumstances, *Leadership Badge Award* will be given to no more than 25% of the Grade 7 pupils, although the Leadership Awards Panel reserves the right to increase this percentage should they feel that more than 25% of the pupils meet all the stipulated criteria.
  - The pupils will be ranked according to who received the highest total number of votes from the teachers and pupils respectively, and the mean rank of each pupil will be determined in order to identify the top 25% of the pupils. The Leadership Awards Panel will then meet to discuss the nominations and determine the final awards.
  - The Principal, in consultation and agreement with the Primary School Senior Management Team, reserves the right to add pupils onto the shortlist for consideration by the panel. No pupil will be awarded a Leadership Award if consensus is not reached by the panel.



# SAHETI SCHOOL

## **Consent Form for selection of Grade 7 Pupils for:** **Service and Monitor Award** **Leadership Award**

Please complete the slip below and return it to your homeroom teacher.

I, \_\_\_\_\_, in Grade 7 \_\_\_\_ have read and understand the criteria and process of selection for the *Service and Monitor Award* as well as the *Leadership Award* which will be made in November.

**I am / am not** willing to participate in this selection.

SIGNED: \_\_\_\_\_ (Pupil)

SIGNED: \_\_\_\_\_ (Parent)

Date: \_\_\_\_\_

