



**SAHETI Primary School
Vice-Principal – Student Affairs and Co-Curricular Programme
Commencement Date: January 2019**

SAHETI School is an independent, co-educational, English-medium school situated in Bedfordview, Johannesburg.

Applications are invited from qualified, interested educators who are willing to grow and enhance school life at SAHETI Primary School. The successful candidate will report to the Primary School Principal.

The ideal candidate must be:

- registered with SACE and have at least two years' experience in school senior management
- innovative, creative, a forward and proactive thinker
- a team player willing to go the extra mile
- a good communicator with very strong administrative and organisational skills
- able to administer, co-ordinate and preside over disciplinary matters involving pupils and/or staff
- skilled in demonstrating connective interpersonal skills with pupils, staff and parents
- willing to identify with the values, culture and ethos of SAHETI

Applicants must submit a comprehensive curriculum vitae, including copies of qualifications, three contactable references and a valid police clearance certificate to fdelaporte@saheti.co.za

The school reserves the right not to proceed with the filling of any post. The application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the advertised post will result in applicants disqualifying themselves from consideration automatically. Should an applicant not hear from us by Friday, 20 July 2018, it must be assumed that the application was unsuccessful. SAHETI School reserves the right not to make an appointment and to re-advertise this vacancy should it be deemed to be in the school's interests to do so.

Closing Date for Applications: Monday, 9 July 2018